



# Casualty Care Unit Leader Job Action Sheet

Your job is to coordinate the movement of patients from the treatment areas to the hospital **Intake** or transport **Transfer** points and to keep a tally of all patients entering and leaving the treatment areas.

## Patient Tally - Entering Treatment Areas

- 1 Indicate the **Game Start Time** on your worksheet.
- 2 Record the **IN** counts provided by the **Triage Unit Leader** onto your worksheet.

Patient Count	
Game Start Time	Use tally lines
11:20	
In From Triage	Out From
Red //	Red
Yellow //	Yellow
Green //	Green

## Bed Availability

- 1 Use the Bed Availability form on your worksheet if needed to assist you in keeping track of beds the **Intake** and **Transfer Managers** have available.

Bed Availability Notes	
Intake Point	Transfer Point
2 1 1 3 1	2 del 1 del 1 imm 1 imm

## Patient Tally - Leaving Treatment Areas

- 1 When notified by a **Delayed** or **Immediate Treatment Area Manager** patients are ready to move, contact the **Intake and/or Transfer Managers** and advise them how many patients you are sending based off how many they can accept.
- 2 Request the **Triage Unit Leader** to use **Porters** to move patients to the proper **Intake** or **Transfer Point**.
- 3 When notified by the **Triage Unit Leader** or **Minor Area Manager** that a patient has been delivered, record the **OUT** count on your worksheet.
- 4 **Note:** When the game ends record the **Game Stop Time**.

Patient Count	
Game Start Time	Game End Time
Out From Treatment	Total
Red //	
Yellow //	
Green //	

## Playing the Scribe Chip

When you are overwhelmed and patients are stacking up in the treatment areas you may play the Scribe chip one time.

- 1 Place the **Scribe Chip** on the map.
- 2 Move up to **4** patients to the Intake or Transfer Point.

**No Porters, Beds or Transports are required for these patients.**

